

✂ **ARIS GROOMING**

SOP 1 — INDEPENDENT SERVICE PROVIDER (SOLO PRO)

How to set up and run your ARIS business

For barbers, stylists, braiders, nail techs, lash artists and any solo pro who works for themselves (not on a shop's roster).

Standard Operating Procedure · arisgrooming.com

Every step includes a screenshot. Follow them in order — no tech experience needed.

What's in this guide

1. Create your ARIS account
2. Apply as a service provider
3. Set up your public profile
4. Add portfolio photos
5. Connect Stripe (get paid)
6. Build your subscription tiers
7. Create add-on services
8. Set your availability & time off
9. Share your profile
10. Manage subscribers & appointments
11. Tips & reviews
12. Getting paid & your ARIS plan fee
13. Quick checklist

Two money rules that apply everywhere in ARIS:

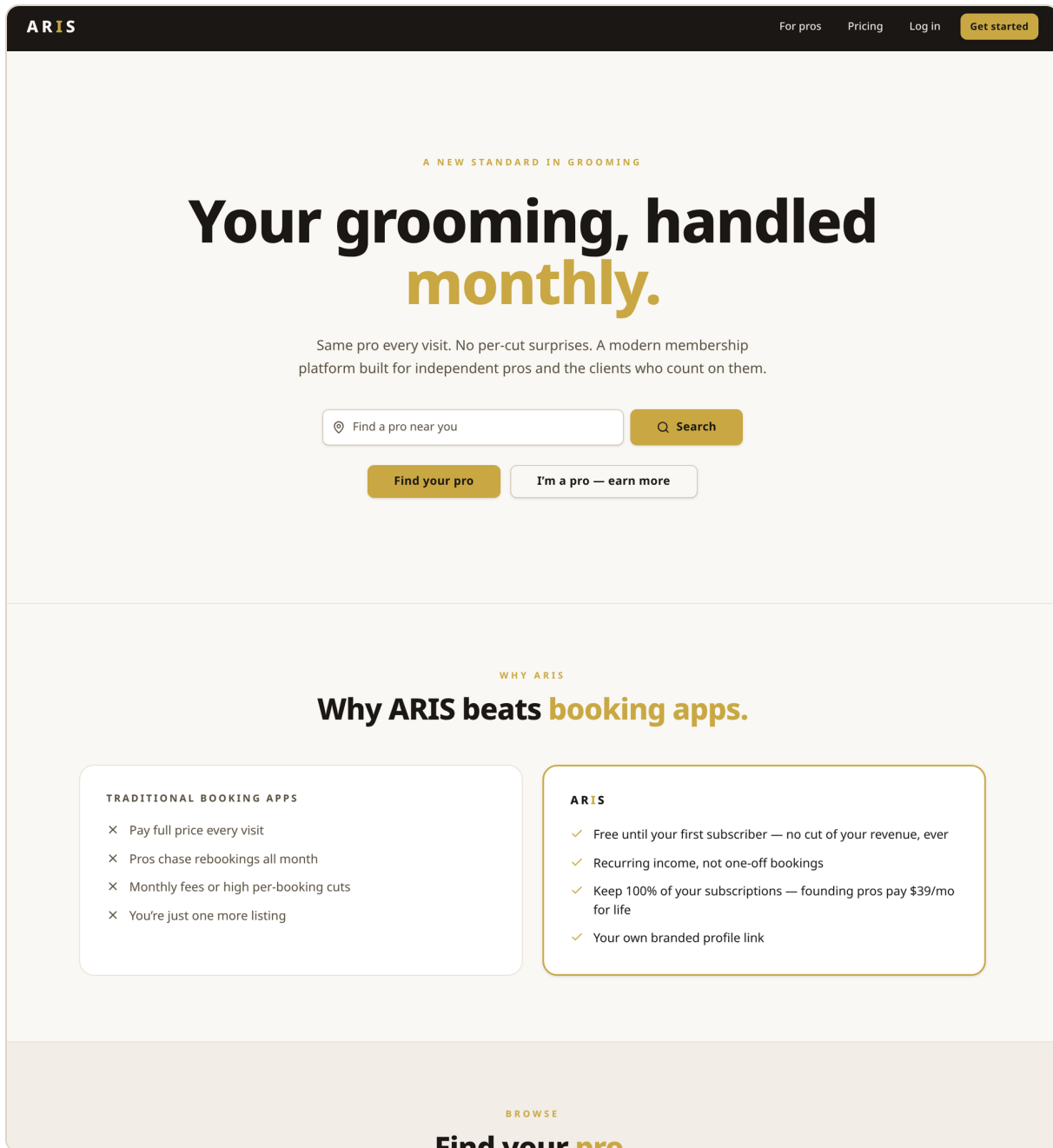
1. Clients pay **you** — ARIS takes **0%** of subscriptions, add-ons, or tips (only Stripe's processing fee applies).
2. You pay ARIS one **flat monthly platform fee**, and it only starts after you get your first paying subscriber.

1. Create your ARIS account

You need a regular ARIS account first. Your provider tools get added to that same account after approval.

Step 1.1 — Open the website

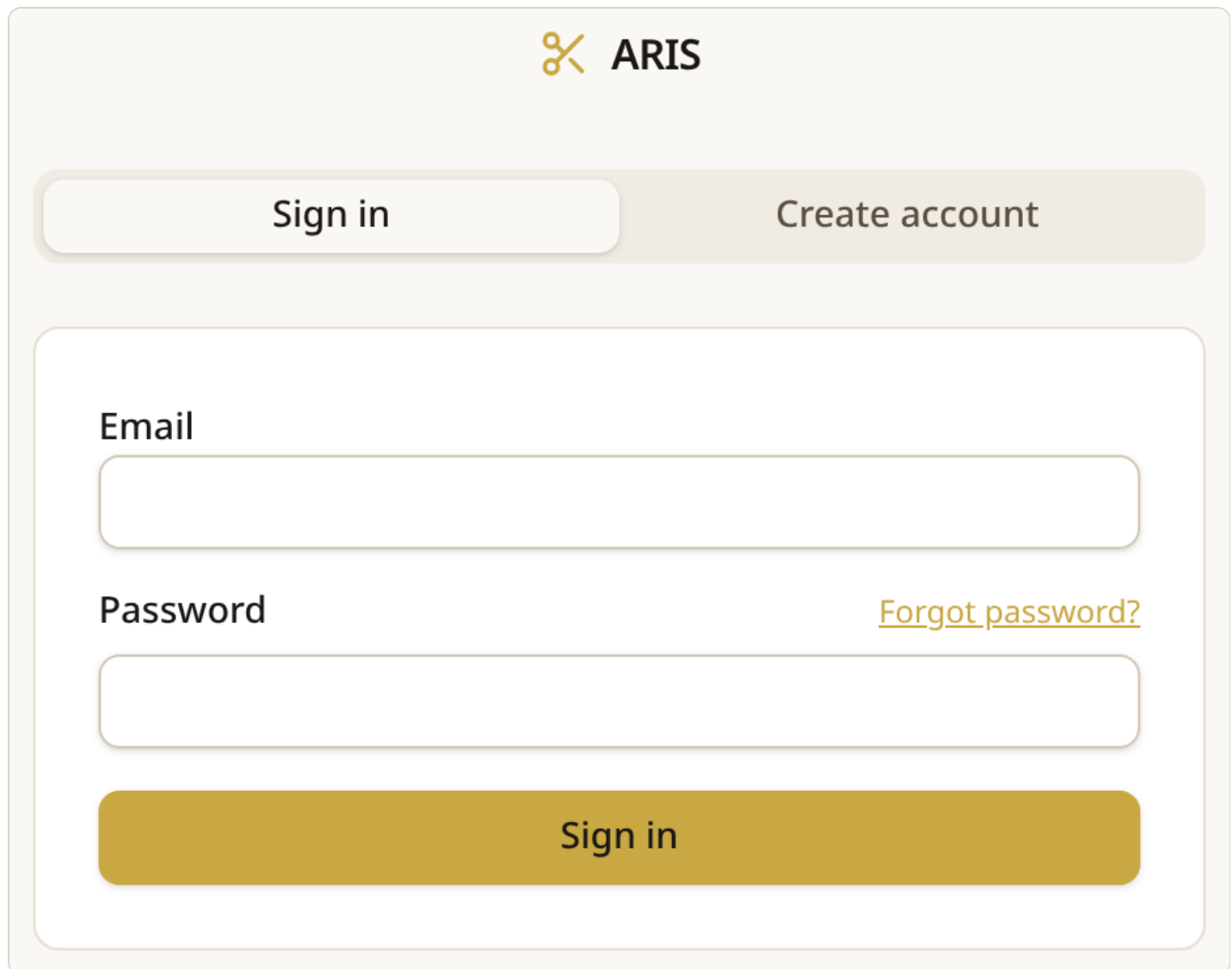
- Open any web browser (Safari, Chrome) on your phone or computer.
- Type **arisgrooming.com** in the address bar and press Go.
- You will land on the ARIS home page.



The ARIS home page at arisgrooming.com.

Step 1.2 — Go to the sign-in page

- Tap **Sign in** in the top-right corner (or go straight to **arisgrooming.com/auth**).

The image shows the ARIS sign-in screen. At the top, there is a logo consisting of a pair of scissors and the word "ARIS". Below the logo, there are two tabs: "Sign in" and "Create account". The "Sign in" tab is selected. Below the tabs, there are two input fields: "Email" and "Password". To the right of the "Password" field, there is a link that says "Forgot password?". Below the input fields, there is a large yellow button that says "Sign in".

ARIS

Sign in Create account

Email

Password [Forgot password?](#)

Sign in

*The sign-in screen. Two tabs at the top: **Sign in** and **Create account**.*

Step 1.3 — Switch to “Create account”

- Tap the **Create account** tab (the right-hand tab).
- Fill in every field:

Field	What to enter
Full name	Your real first and last name.
Date of birth	Type MM/DD/YYYY or tap the calendar icon.
Phone (optional)	Your mobile number — recommended, it powers text reminders.
Email	The email you check daily. All ARIS notices go here.
Password	At least 8 characters. Write it down somewhere safe.



Sign in

Create account

Full name

Date of birth

MM/DD/YYYY



Determines tier eligibility.

Phone (optional)

(404) 555-0100

Email

Password

Create account

By creating an account you agree to our [Terms](#) and [Privacy Policy](#).
You'll receive booking-related emails. SMS notifications are off until
you opt in from settings.

The Create account form with every field you must complete.

Step 1.4 — Submit and verify your email

- Tap the gold **Create account** button.
- A message appears: “Check your email to confirm your account.”
- Open your email inbox and find the message from ARIS. Tap the confirmation link inside.
- If you do not see it in 2 minutes, check **Spam** or **Promotions**.
- The link brings you back to ARIS, signed in.

What happens next: you'll receive a welcome email, and over the next couple of weeks a short series of setup tips. Nothing is charged at this point.

Step 1.5 — Check your contact settings (optional but recommended)

- Tap your email address in the top bar, then **Settings** (or go to arisgrooming.com/profile).
- Add your mobile number, then turn on **SMS reminders** so you get texts about bookings.
- Tap **Save changes**.

The screenshot shows the ARIS Settings page. At the top is a dark navigation bar with the ARIS logo and 'SETTINGS' on the left, and a menu of options (CLIENT, BARBER, BEAUTY, SHOP, BEAUTY SHOP, ADMIN, EARNINGS, PLAN, REFER) and a user email 'you@example.com' with an external link icon on the right. The main content area has a light beige background. It features two white rounded rectangular sections. The first section, titled 'PROFILE', contains a 'Full name' field with 'Dre Coleman' and a 'Mobile phone' field with '(404) 555-0100'. Below the phone field is a note: 'Used for booking confirmations and reminders.' The second section, titled 'NOTIFICATIONS', contains two toggle switches. The first is 'Email updates' with the description 'Booking receipts and account changes.' and is turned on. The second is 'SMS reminders' with the description 'Booking confirmations, day-before reminders, and tip prompts. Standard message rates apply. Reply STOP to opt out.' and is turned off. Below these sections is a yellow 'Save changes' button.

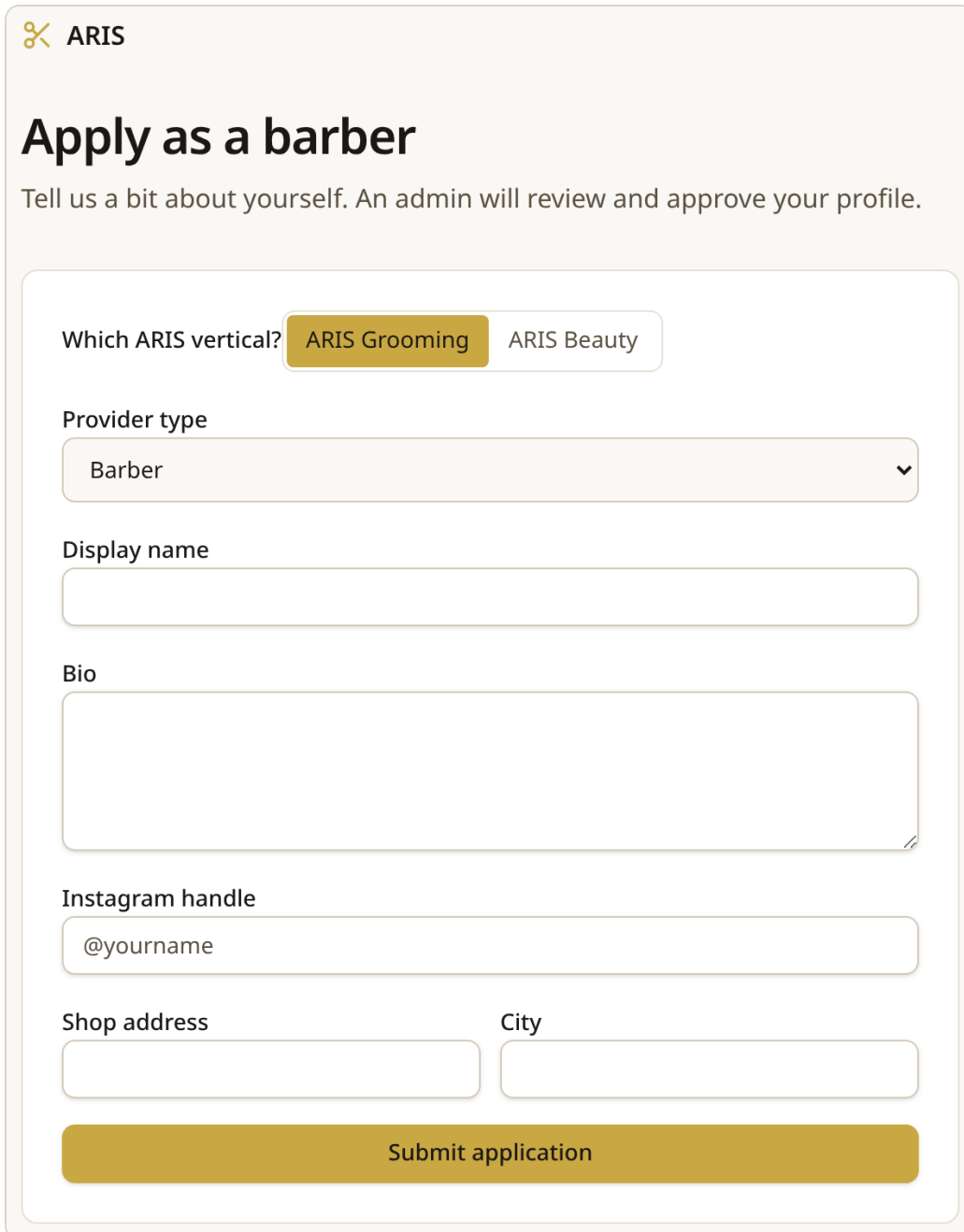
Settings: name, phone, email and SMS notification switches.

2. Apply as a service provider

Your account starts as a client account. To get your own booking page and subscription plans, submit a short application. An ARIS admin reviews it.

Step 2.1 — Open the application form

- Go to **arisgrooming.com/barber-apply**.
- Beauty pros (nails, lashes, braids, hair, brows): use **arisgrooming.com/barber-apply?vertical=beauty**.
- You must be signed in — if you see “Sign in to apply”, sign in first and return to the link.



The screenshot shows the ARIS application form for becoming a barber. At the top left is the ARIS logo. The main heading is 'Apply as a barber', followed by the instruction 'Tell us a bit about yourself. An admin will review and approve your profile.' The form contains several fields: 'Which ARIS vertical?' with two buttons, 'ARIS Grooming' (selected) and 'ARIS Beauty'; 'Provider type' with a dropdown menu showing 'Barber'; 'Display name' with a text input field; 'Bio' with a larger text area; 'Instagram handle' with a text input field containing '@yourname'; 'Shop address' and 'City' with two separate text input fields; and a large yellow 'Submit application' button at the bottom.

✂ ARIS

Apply as a barber

Tell us a bit about yourself. An admin will review and approve your profile.

Which ARIS vertical? **ARIS Grooming** ARIS Beauty

Provider type

Barber

Display name

Bio

Instagram handle

@yourname

Shop address City

Submit application

The provider application form.

Step 2.2 — Fill in every field

Field	What to enter
Provider type	Pick what you do (barber, stylist, nails, lashes, braids, etc.).
Display name	The name clients know you by — this shows on your public page.
Bio	2-3 sentences: what you specialize in and how long you've been doing it.
Instagram handle	Just the handle, no @ and no link (example: <i>drecuts</i>).
Address	Street address where you take clients. This is used for the map.
City	City and state (example: Atlanta, GA).

Step 2.3 — Submit and wait for approval

- Tap **Submit application**.
- An ARIS admin reviews it, usually within one business day.
- When you are approved you get an **approval email**. Your dashboard unlocks immediately after that.
- Until then, your dashboard says “No profile yet”. You can tap **Preview example dashboard** to look around with sample data.

Nothing is charged for applying. Your ARIS plan fee only starts after your first paying subscriber.

3. Set up your public profile

Once approved, sign in and go to **arisgrooming.com/barber** (beauty pros: **/beauty**). This is your dashboard — everything below happens here.

Your provider dashboard. Your name is at the top with an APPROVED badge.

Step 3.1 — Open the Public profile card

- Scroll down to the section titled **PUBLIC PROFILE**. This is exactly what clients see.

PUBLIC PROFILE
 This is what clients see on your booking page.

Display name

Instagram handle

Bio

Fades, tapers, and beard work. 10 years behind the chair.

Profile photo

No photo

Upload photo

Address

City

Specialties (comma-separated)

Contact email

Contact phone

Shown publicly so clients can reach out.

Save profile

Shown publicly. Leave blank to hide.

The Public profile card — fill in every field here.

Step 3.2 — Fill in each field

Field	What to do
Display name	Your professional name.
Instagram handle	Handle only, no @. It becomes a clickable link on your page.
Bio	Short and specific: services, style, years of experience.
Profile photo	Tap Upload photo , choose a clear head-and-shoulders photo. Wait for it to appear.
Address / City	Your work address. It becomes a clickable map link for clients.
Specialties	Comma-separated, e.g. <i>Fades, Beards, Kids cuts</i> . These are your tags in search.
Contact email / phone	Shown publicly so clients can reach you. Leave blank to hide.

Step 3.3 — Save

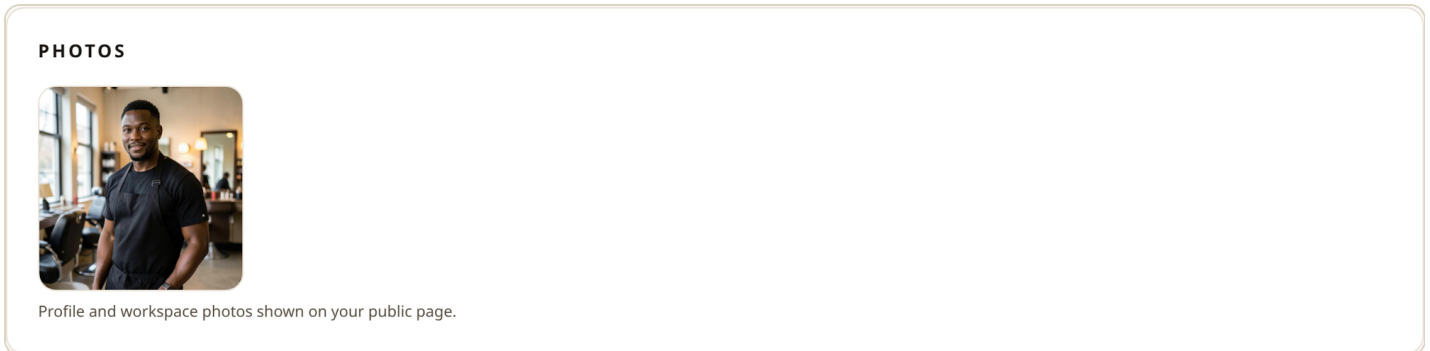
- Tap **Save profile**. A green “Saved” message confirms it.
- Tap **Public page** at the top of the dashboard to see how it looks to clients.



4. Add portfolio photos

Step 4.1 — Find the Photos card

- On your dashboard, scroll to **PHOTOS**.



The Photos card — your portfolio gallery.

Step 4.2 — Upload your work

- Tap **Upload** / the empty photo tile.
- Choose a photo from your phone (your best work, good lighting, no filters needed).
- Wait for the thumbnail to appear before adding the next one.
- Add 4-8 photos. Delete any photo with the trash icon on the tile.

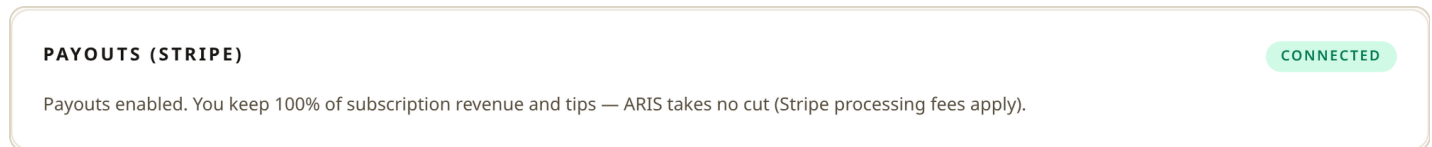
Photos are the #1 reason a client subscribes. Show finished results, not just the chair.

5. Connect Stripe (so you can get paid)

Stripe is the company that processes card payments and sends money to your bank. ARIS never sees your bank details. **You cannot take subscribers until this is connected.**

Step 5.1 — Find the Payouts card

- On your dashboard, scroll to **PAYOUTS (STRIPE)**.
- If it says **Connected** in green, you're done — skip to Section 6.



The Payouts (Stripe) card. Green "Connected" means payouts are live.

Step 5.2 — Start onboarding

- Tap **Connect Stripe** (or **Finish setup**). A Stripe page opens in a new tab.

Step 5.3 — Complete Stripe's questions

Stripe asks for the following. Have them ready:

- Mobile number (they text you a 6-digit code — type it in).
- Email address.
- Legal first and last name, exactly as on your ID.
- Date of birth and home address.
- Last 4 digits of your Social Security Number (US) — required by law for payouts.
- What you do: choose personal care / barber / beauty services.
- Bank account: routing number and account number (from your banking app, or Stripe can log into your bank for you).
- A photo of your ID if Stripe asks — take it with your phone camera when prompted.

Step 5.4 — Return and confirm

- At the end Stripe sends you back to ARIS automatically.
- Tap **Refresh status** on the Payouts card.
- The badge should turn to **CONNECTED** and read "Payouts enabled".

If it still says "Setup incomplete", tap the button again — Stripe usually needs one more document or the bank account. It will tell you exactly which.

6. Build your subscription tiers

Tiers are your monthly memberships. A client picks one, pays monthly, and gets the visits you define.

Step 6.1 — Open Pricing

- Scroll to the **PRICING** card on your dashboard.

PRICING
Mode: **Enforced**. Set your own Adolescence, Standard, Premium, and VIP annual prices.

Adolescence (your price)

Standard (\$40.00–\$150.00)

Premium (\$80.00–\$300.00)

VIP annual (\$800.00–\$3000.00) ☒

Save pricing

WHAT EACH TIER INCLUDES
Make sure your description matches what the tier actually allows (e.g. number of visits/services per month). Clients are booked on the tier's set allowance, not the wording here.

Adolescence description

Standard description

Premium description

VIP description

The Pricing card: set a price for each tier and describe what's included.

Step 6.2 — Set your prices

Tier	Typical use	Range
Adolescence	Kids / teen plan	Your price
Standard	Your everyday membership	\$40 – \$150 / month
Premium	More visits or added services	\$80 – \$300 / month
VIP annual	Paid once per year, priority booking	\$800 – \$3,000 / year

- Type the dollar amount only (no \$ sign) in each box.
- To offer VIP, switch the toggle next to **VIP annual** ON, then enter the yearly price.
- Leave a box empty if you don't want to offer that tier.

Step 6.3 — Describe what each tier includes

- Under **WHAT EACH TIER INCLUDES**, write the exact allowance for each tier — for example “3 cuts / month”, “4 cuts / month + beard”, “Unlimited priority bookings”.
- Be literal. Clients are booked against the tier's set visit allowance, so the wording must match.

Step 6.4 — Save

- Tap **Save pricing**. Your public page updates right away.

All subscriptions renew **monthly** automatically (VIP renews yearly). Clients can cancel from their own account; you'll see the status change on your Subscribers list.

7. Create add-on services

Add-ons are one-time extras your **existing subscribers** can buy on top of their plan — a beard sculpt, a hot towel, a color refresh. You keep 100%.

Step 7.1 — Open Add-on services

- Scroll to **ADD-ON SERVICES** on your dashboard.

Add-on services New add-on

One-time paid services your subscribed clients can buy on top of their plan. Charged separately from subscriptions — you keep 100%, just like your subscription revenue.

Beard sculpt + hot towel \$15.00	Edit
Line-up between cuts \$10.00	Edit

Offer an add-on to a subscriber Offer add-on

Send a client an approval request. They confirm in their app and we charge their card on file.

Add-on earnings

\$15.00 GROSS	\$0.00 PLATFORM FEE	\$15.00 NET
-------------------------	-------------------------------	-----------------------

Beard sculpt + hot towel 8/29/2026 · paid	\$15.00 -\$0.00 fee
--	-------------------------------

The Add-on services card, with a “New add-on” button.

Step 7.2 — Create one

- Tap **New add-on**.
- **Name:** what the client sees (e.g. “Beard sculpt + hot towel”).
- **Price:** the one-time dollar amount (e.g. 15).
- Optional description of what's included.
- Tap **Save**. It appears in the list with **Edit** and **Delete** buttons.

Step 7.3 — Offer an add-on to a client

- In the gold box **Offer an add-on to a subscriber**, tap **Offer add-on**.
- Choose the client and the add-on, then send.
- The client gets an email and text and must **confirm** in their app.
- Once they confirm, the card already on file for their subscription is charged automatically — they never re-enter card details.

Step 7.4 – Track add-on income

Add-on services

One-time paid services your subscribed clients can buy on top of their plan. Charged separately from subscriptions — you keep 100%, just like your subscription revenue.

New add-on

Beard sculpt + hot towel

\$15.00

Edit



Line-up between cuts

\$10.00

Edit



Offer an add-on to a subscriber

Send a client an approval request. They confirm in their app and we charge their card on file.

Offer add-on

Add-on earnings

\$15.00

GROSS

\$0.00

PLATFORM FEE

\$15.00

NET

Beard sculpt + hot towel

8/29/2026 · paid

\$15.00

-\$0.00 fee

Add-on earnings: gross, platform fee, and net paid to you.

Only clients with an **active subscription to you** can buy your add-ons.

8. Set your availability & time off

Step 8.1 — Working hours

- Scroll to **WORKING HOURS**.
- Switch ON each day you work; leave days off switched OFF (they grey out).
- Set the start and end time for each day using the time boxes.
- Tap **Save hours**. ARIS builds your bookable slots from these hours.

WORKING HOURS
Smart Scheduling uses these to generate available slots.

☐ Sun	09:00 AM	–	05:00 PM
☐ Mon	09:00 AM	–	05:00 PM
☒ Tue	09:00 AM	–	06:00 PM
☒ Wed	09:00 AM	–	06:00 PM
☒ Thu	09:00 AM	–	06:00 PM
☒ Fri	09:00 AM	–	06:00 PM
☒ Sat	09:00 AM	–	06:00 PM

Save hours

Working hours — one row per day, with a toggle and start/end times.

Step 8.2 — Appointment length and notifications

- In **SCHEDULING & NOTIFICATIONS**, set **Appointment length** (minutes per client) and **Buffer** (clean-up time between clients).
- Turn on **Email me about bookings** and **SMS me about bookings**.
- Tap **Save**.

SCHEDULING & NOTIFICATIONS

Appointment length (minutes)

30

Buffer between appointments (minutes)

10

☒ Email me about bookings ☒ SMS me about bookings

Save

Appointment length, buffer, and booking notification switches.

Step 8.3 — Block time off

- Scroll to **TIME OFF & CLOSURES**.
- Pick a **Starts** date/time and an **Ends** date/time.

- Choose a **Reason** (Vacation, Personal, Training...) and add an optional note clients will see.
- Tap **Add time off**. It appears under UPCOMING CLOSURES; the trash icon removes it.
- Quick buttons **Close next 1 day / 3 days / 7 days** handle sudden closures.

TIME OFF & CLOSURES

Block days when you're unavailable. Clients see the reason on your booking page.

Starts
mm/dd/yyyy, --:-- --

Ends
mm/dd/yyyy, --:-- --

Reason
Vacation

Note (optional)
Add details clients should know

Add time off

UPCOMING CLOSURES

Sun, Sep 6, 9:00 AM → Mon, Sep 7, 11:00 PM
Holiday weekend

Thu, Sep 24, 1:00 PM → Thu, Sep 24, 10:00 PM
Personal

Close next 1 day

Close next 3 days

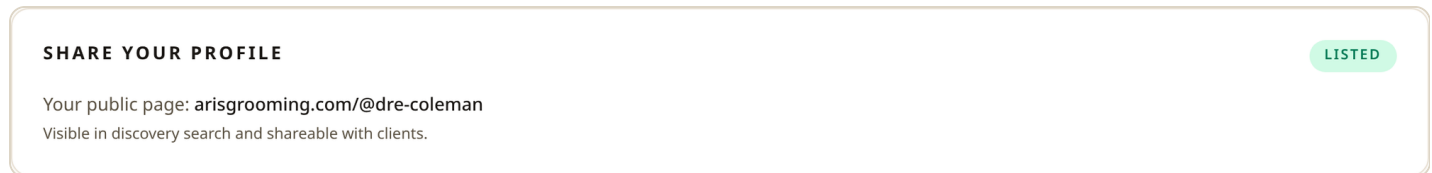
Close next 7 days

Time off & closures — block days so nobody can book them.

9. Share your profile

Step 9.1 — Find your link

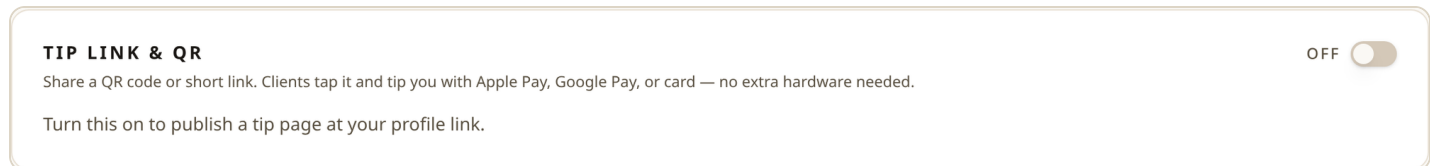
- Scroll to **SHARE YOUR PROFILE**. Your public page link is shown there, in the form **arisgrooming.com/@your-handle**.
- Tap the link to copy it (or tap **Public page** at the top of the dashboard to open it).



Share your profile — your public link and LISTED status.

Step 9.2 — Put it everywhere

- **Instagram / TikTok bio:** Edit profile → Website → paste the link → Save.
- **Instagram Story:** post a photo, add the Link sticker, paste your link.
- **Text your existing clients:** “I moved my bookings to ARIS — subscribe here: arisgrooming.com/@your-handle”.
- **In person:** use the QR code from the Tip link & QR card.



Tip link & QR — switch it ON to publish a tip page and QR code.

Step 9.3 — Add ARIS to your phone home screen

- **iPhone (Safari):** open arisgrooming.com → tap the Share icon (square with an arrow) → scroll down → **Add to Home Screen** → **Add**.
- **Android (Chrome):** open arisgrooming.com → tap the three dots → **Add to Home screen** → **Install**.
- ARIS now opens like an app, and you'll get booking alerts faster.

10. Manage subscribers & appointments

Step 10.1 — See who subscribes to you

- Scroll to **SUBSCRIBERS**. Each row shows the client's name, tier, monthly price, visits left, and renewal date.
- Use the filter chips — **All** / **Active** / **Paused** / **Past due** / **Cancelled** — to narrow the list.

SUBSCRIBERS 3 TOTAL

1 active subscriber set to cancel at period end.

All 3 Active 3 Paused 0 Past due 0 Cancelled 0

Shirley Horace · Standard
\$65.00/mo · 2 left · Renews 9/12/2026

Active

Marcus Lee · Premium
\$120.00/mo · 3 left · Renews 9/12/2026

Active

Alicia Gomez · Standard
\$40.00/mo · 1 left · Ends 9/12/2026

Active

Subscribers list with status filters.

Step 10.2 — Work your appointments

- Scroll to **BOOKINGS**. Switch between **List** and **Week** view with the buttons on the right.
- Each booking shows the client's name, date and time.

BOOKINGS List Week

Shirley Horace
8/31/2026, 10:44:31 PM

Completed No-show Cancel

Marcus Lee
9/1/2026, 10:44:31 PM

Completed No-show Cancel

Alicia Gomez
8/27/2026, 10:44:31 PM

Completed

Bookings with Completed / No-show / Cancel buttons on each row.

Step 10.3 — Close out every appointment

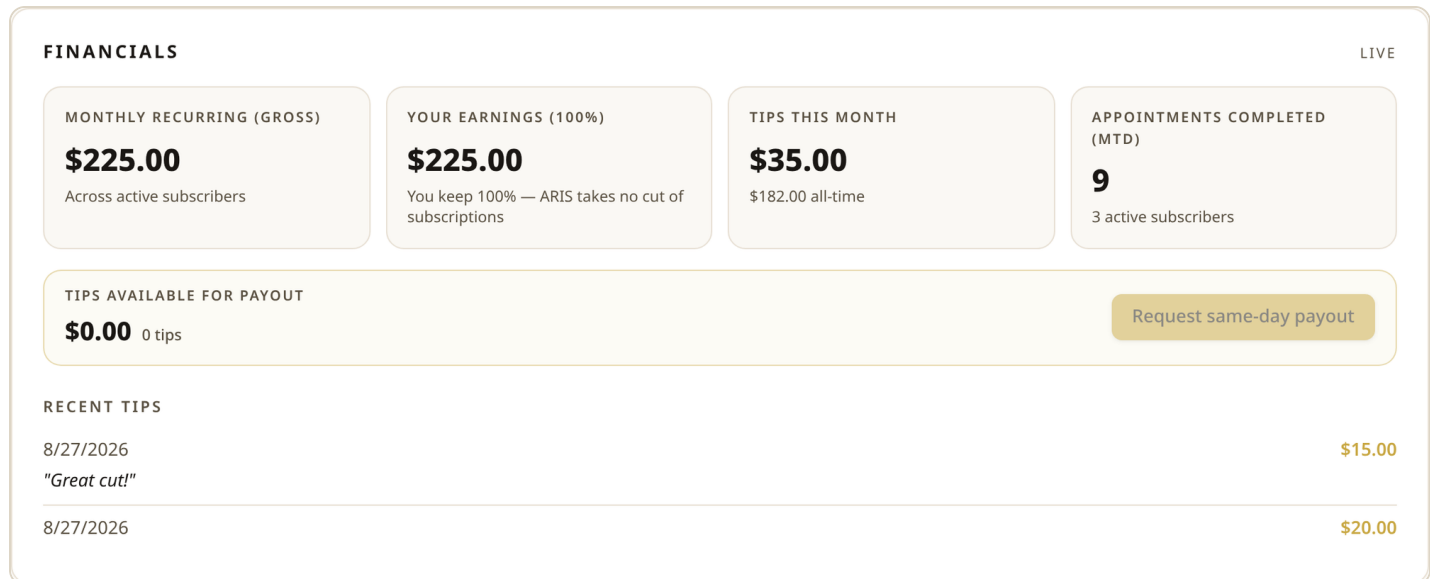
Button	Tap it when...	What happens
Completed	The service is finished.	One visit is deducted from their plan; the client gets a receipt email inviting them to tip and review you.
No-show	They never showed up.	The slot is closed out and recorded against that client.
Cancel	The appointment won't happen.	The slot is released and the client is notified.

Always tap one of the three. Untouched bookings leave your visit counts and earnings wrong.

11. Tips & reviews

Tips

- After you mark a booking **Completed**, the client is prompted by email/text to tip and review.
- You can also turn on **Tip link & QR** so anyone can tip you with Apple Pay, Google Pay, or card — no extra hardware.
- Tips appear under **RECENT TIPS** and in your Financials totals.
- **You keep 100% of every tip. ARIS takes 0%.**



Recent tips, with amounts and client notes.

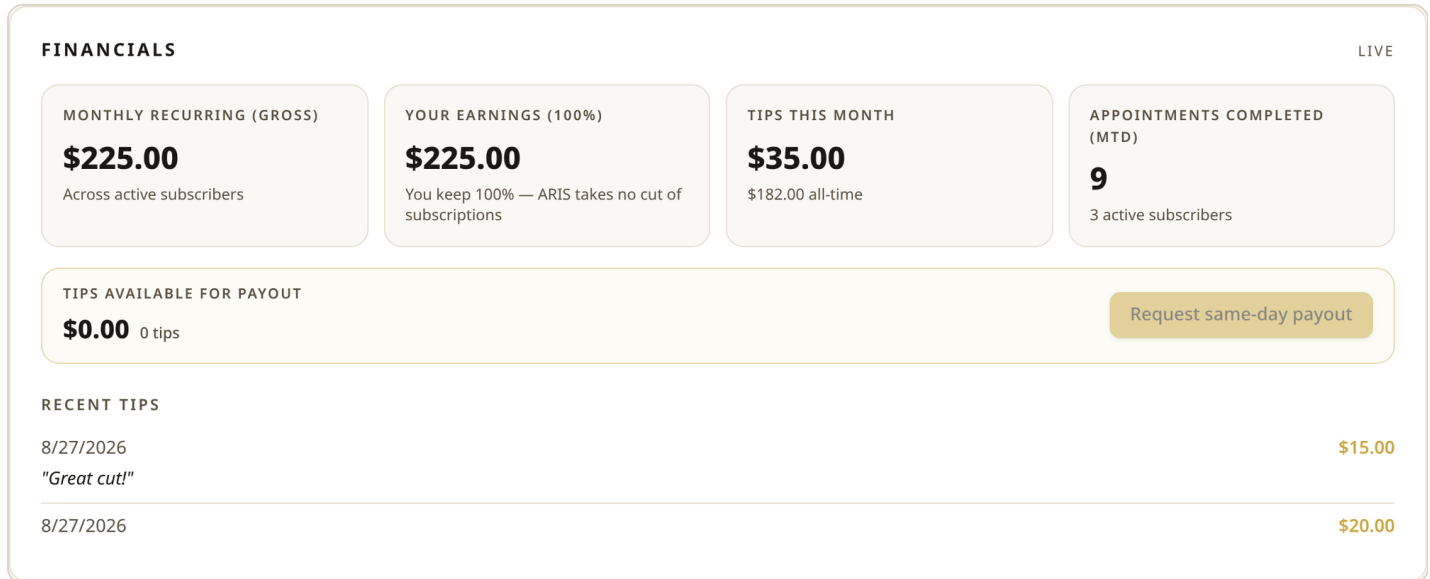
Reviews

- Reviews come from completed visits only, so they're always from real clients.
- They show on your public page and lift you in discovery search.
- You cannot edit or delete a review — reply in person and keep marking visits Completed to build the count.

12. Getting paid & your ARIS plan fee

How the money moves

1. Your client is charged monthly by Stripe for the tier they chose.
2. The money lands in **your own Stripe account** — not an ARIS account.
3. Stripe pays it out to your bank on a rolling schedule (usually every 2 business days after the first payout, which can take up to 7 days).
4. Add-ons and tips follow the same path, straight to you.



Financials: monthly recurring revenue, your earnings (100%), tips, and your flat ARIS plan.

What ARIS charges you

- ARIS takes **no percentage** of subscriptions, add-ons or tips.
- You pay one **flat monthly platform fee**, charged directly to your card:

Plan	Fee
Founding Pro (early members, locked for life)	\$39 / month
Standard Pro	\$59 / month

- The fee is **free until your first paying subscriber**. It starts the month you land subscriber #1.
- Stripe's own card-processing fee is deducted by Stripe from each payment — that's the only other cost.
- See or update your plan anytime under **Plan** in the top navigation.

If your platform-fee card fails, ARIS emails you. After repeated failures your account is paused and your page is hidden until a working card is added.

13. Quick checklist

Print this page. You are fully set up when every box is true:

- ☐ Account created and email confirmed
- ☐ Provider application submitted and **approved**
- ☐ Profile photo, bio, city, address, Instagram and specialties saved
- ☐ At least 4 portfolio photos uploaded
- ☐ Stripe shows **CONNECTED** / payouts enabled
- ☐ At least one subscription tier priced, with its description written
- ☐ At least two add-on services created
- ☐ Working hours saved and appointment length set
- ☐ Booking email + SMS notifications turned ON
- ☐ Your arisgrooming.com/@handle link is in your Instagram bio
- ☐ ARIS added to your phone's home screen

Need help? Use the Contact page at arisgrooming.com/contact, or book a free 1-on-1 walkthrough at arisgrooming.com/walkthrough.